



**HOMEOWNER/ RENTERS
APPLICATION PACKET
2020- 2021**

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Thank you for your interest in Rebuilding Together San Francisco Home Repair Program! Please review this application packet completely before filling out the application. The first step to be considered for our services is to submit a complete application and all required income documents. We review applications in the order they are received. If you meet our eligibility criteria, we will contact you for a home evaluation. Please be aware that our application process takes time. Repair work typically does not happen immediately. Please contact our office with any questions.

Who is Rebuilding Together San Francisco (RTSF)?

Rebuilding Together is a non-profit organization that provides home repair services to income qualified homeowners and tenants. Our programs help preserve affordable housing in San Francisco and help San Franciscans remain safe in their homes, supporting their ability to age in place.

How We Work?

Please review our Application Package for qualifications, requirements, and resources. Applicants must be resident of San Francisco, meet income requirements, and either own their home or have authorization from their landlord for repairs to be performed. All information received from applicants is confidential.

There is **no charge** for the repair services completed by Rebuilding Together San Francisco. Any Social Service benefits you presently receive will not be affected if you receive Rebuilding Together services. If you have further questions or need assistance in completing this application, please call our office at **(415) 905-1611** or email info@rtsf.org or take this application to your social service agency for assistance

Application Deadlines (Single application for all):

First come, first served to be considered for Safe at Home and SF Critical Repair Program.

You meet our basic qualifications if you...

- ✓ Own or Rent a home anywhere in San Francisco City and County
- ✓ Current on the mortgage and property taxes at your home,
- ✓ Your household qualifies as low-income (see table below), and
- ✓ Someone in the home is elderly, a person with a disability, or a child under the age of 18.

Income Eligibility

To find out if you are income eligible, compare your total household income to the Income Eligibility Table below. Your income eligible if your total **gross** household income is **below** the following:

Household Size (adults and children)	1	2	3	4	5	6	7
Maximum Gross Monthly Income	\$5,745	\$6,566	\$7,391	\$8,208	\$8,866	\$9,525	\$10,179

What does gross household income mean?

- Total income before taxes and deductions like health insurance premiums are taken out.
- Income from **all adults ages 18 and over** living in your house, including any renters.
- Every source of income including salaries, pensions/annuities, income/dividends, SSI/SSDI, and rent payments, even if the income source is non-taxable (VA Pension).

Proof of income and Landlord Approval must be received within 30 days of application submittal or the application will be closed.

How Do Rebuilding Together San Francisco Programs Work?

Once we receive your complete application, our staff and volunteers will schedule a comprehensive assessment of repairs needed at your home. Following the assessment, applications selected for repair services will be accepted into one of our core programs:

Safe at Home	Projects involve smaller-scale, safety repairs completed by skilled volunteers throughout the year.
SF Critical Home Repair	In partnership with SF Mayor’s office, RTSF provides moderate scale, critical and safety repairs completed by contractors. Repairs costs do not exceed \$1,500 for each qualified applicant who reside the City and County of San Francisco.
National Rebuilding Day	Projects are typically larger in scale, engaging approximately 20 or more volunteers per project to tackle a wide range of repair needs. Repairs will occur on or around the last Saturday of April or September.

Consideration is given first to households that have not yet received any services from our organization, as well as seniors, persons with disabilities, and families with children who are unable to make their own repairs and who have no able-bodied family members to assist them.

What Repairs Will Be Considered?

Priority repairs have a direct benefit to the health and safety of your household. Below are examples of common projects:

- Install Handrails and Ramps
- Repair/replace hot water heaters
- Repair minor to moderate plumbing leaks
- Repair/replace doors and locks
- Repair/replace heating system
- Repair minor electrical hazards
- Install grab bars, handheld shower wands
- Install accessible products (comfort height toilet, lever handles)

Other repairs may be considered on a case by case basis.

Rebuilding Together San Francisco is limited in the type of work we can complete based on funding and volunteer availability. Large projects like painting, or major landscaping are primarily considered for our National Rebuilding Day program.

Rebuilding Together San Francisco does not do structural repairs such as foundations, roofs, framing, new construction, room additions or remodels. We also may not be able to work on projects that include repairing work that was done without proper permits.

Inquiring about a Chairlift or Stairlift?

RTSF does provide financial assistance to residents seeking Stairlifts. All applicants must meet standard income guidelines. To ensure equity across all San Francisco Residents, RTSF provides **financial assistance up to 50% of**

the total cost of the Stairlift. The resident or any other 2nd party will cover the remaining balance. For example, on average Stairlifts cost \$12,000 (assessment, delivery, installation, and warranty), RTSF will cover up to \$6,000.00. Please keep in mind maintenance costs too. RTSF can provide preferred vendor for Stairlifts. Complete the application below to begin the process.

Why Does Rebuilding Together San Francisco Ask for...

*My gender, ethnicity, race? My disabilities? My veteran status? My primary spoken language?

Rebuilding Together San Francisco is committed to providing equal opportunities for all applicants for our program services. All selection decisions are made without regard to unlawful considerations of race, sex, religion, national origin, age, sexual orientation, disability, or any other legally protected status. Immigration status is also not a consideration and homeowner files are kept confidential.

- Providing your gender, ethnicity, and race; this information assists us with funding and providing better services.
- Demographic information, including veteran discharge status, is only shared with funders and does **not** impact eligibility for our programs. Veteran discharge status is requested to assist in finding additional funders/resources.
- We request your primary spoken language so that we can connect with an interpreter when necessary. We do not share this information with any government entity.

Alternative Resources, Repair & Weatherization Programs

Resources:

Cole Hardware Hotline

General Handyperson hotline for referrals

Website: <http://repair.colehardware.com/>

Contact: (415) 753-2653 ext. 3

Habitat for Humanity of Greater San Francisco (Bayview only)

HFH provides repairs for large projects (decks, structural issues, roofs) to help improve the security of the homeowner's home as well as the safety of those living there. Website: <https://www.habitatgsf.org/home-repairs>

GRID Alternatives

Volunteer-based program to provide solar electric generation systems. This program also provides job & skills training in the photovoltaic system installations.

Website: www.gridalternatives.org | <https://www.gridsolar.org/> Contact: (866) 921-4696

Energy Savings Assistance Program

It provides qualified customers with energy-saving improvements at no charge. **Also call for any gas or furnace emergencies.** Website: <https://energyinsight.secure.force.com/esaApplication> Contact: (800) 933-9555

PG&E's Energy Savings Assistance Program

Provides new appliances (refrigerators), water heaters and furnaces (replace or repair), insulation and weatherproofing, and LED light bulbs based on income eligibility requirements as follows: 1-2 people > \$32,920; 3 people > \$41,560; 4 people > \$50,200; 5 people > \$58,840. Website: www.pge.com/energysavings Contact: 1-800-933-9555

2021 Home Repair Application

SECTION 1. APPLICANT INFORMATION

Applicant: First Name: _____ Last Name: _____

Address: _____ Zip Code: _____ Neighborhood: _____

Primary Phone # _____ home / mobile Alternate Phone # _____ home / mobile

Applicant Email Address: _____

Date of Birth: _____ (month / day / year)

Household Monthly Income: _____

Race/Ethnicity: AA/Black Asian Hispanic/Latino Native Amer Pacific Islander White Other

Gender Identity: Male Female Non-Binary

Military Veteran: Yes No Special Needs: Yes No _____

Do you have a disability? Yes No _____

Preferred Language(s): English Spanish Cantonese Other

If English is not your preferred language, is there an English speaker residing in the home? Yes No
(please share name & phone number of English speaker): _____

Have you participated in an RTSF program in the past? Yes No (Returning residents will not be excluded)

SECTION 2. CONTACT INFORMATION

Who do we contact if we can't reach you? _____

Relationship (to applicant): _____ Phone: _____

Email: _____

Do you have a social worker or a care manager? Yes No

Name: _____ Phone: _____ Mobile: _____

Agency: _____ Email: _____ Fax: _____

Were you referred to RTSF? Yes No If YES, by whom: _____

SECTION 3. APPLICANT INFORMATION

Briefly tell us about yourself! What do you enjoy about your community and your home?

SECTION 4. RENTER/ HOMEOWNER INFORMATION

Have you or a resident of this home been injured due to an unsafe housing condition? Yes No

If YES, please briefly describe incident: _____

Which best describes your family? Single Female Headed Single Male Headed Dual Headed Family

Do you own your own home? Yes No If YES, please continue answering the questions below:

What year did you move into this home? _____ What year was your home built? _____

Do you plan to sell your home within the next 2 years? Yes No

Do you have any pets? No Yes, Please select: Cats _____ Dogs _____ Other _____

Do you receive services from any social agencies, or do you participate in any senior organizations?
(Receiving services from other social agencies will NOT disqualify you from Rebuilding Together)

If YES, Program Name(s): _____

SECTION 5A: RENTERS & HOMEOWNERS, HOME HEALTH AND SAFETY NEEDS

These priorities help focus attention on significant health and safety hazards within your home or rental unit and helps us establish an overall picture of your current living conditions and how we might be able to help you. Renters must provide Landlord Approval before any repairs.

For each question please answer YES or NO.	YES	NO
Do you have working smoke detectors?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have working carbon monoxide alarms?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a current fire extinguisher?	<input type="checkbox"/>	<input type="checkbox"/> If yes, do you know how to use it? <input type="checkbox"/> Y <input type="checkbox"/> N
Do you have grab bars where you need them?	<input type="checkbox"/>	If no, where do you need them? _____
Is it easy for you to get:		
a) in and out of the shower or bathtub?	<input type="checkbox"/>	If no, how many bathrooms do you have? _____
b) on and off the toilet?	<input type="checkbox"/>	If no, in how many bathrooms needed? _____
Do you have enough secure handrails on stairs?	<input type="checkbox"/>	<input type="checkbox"/> If no, do you need them: Inside? <input type="checkbox"/> Outside? <input type="checkbox"/>

SECTION 5B: HOMEOWNERS ONLY, HOME HEALTH AND SAFETY NEEDS

These priorities help focus attention on significant health and safety hazards within your home and help us establish an overall picture of your current living conditions and how we might be able to help you. To the best of your ability, please indicate whether these areas are working properly (yes) or are not working properly (no).

For each question please answer YES or NO.	YES	NO
Is your furnace vent secure and working properly?	<input type="checkbox"/>	<input type="checkbox"/>
Are your electrical outlets free of sparking?	<input type="checkbox"/>	<input type="checkbox"/>
Do all bathroom sinks, toilets, baths & showers work?	<input type="checkbox"/>	<input type="checkbox"/> Which is broken: Sink ___ Toilet ___ Bath/Shower ___
Do your refrigerator, stove and water heater work?	<input type="checkbox"/>	<input type="checkbox"/> Which is broken: Fridge ___ Stove ___ Water Heater ___
Are all stairs and decks front and back safe to use?	<input type="checkbox"/>	<input type="checkbox"/>

Do you have good lighting inside and outside?	<input type="checkbox"/>	<input type="checkbox"/>	If no, which needs improving: Interior __ Exterior__
Is your home clear of tripping hazards?	<input type="checkbox"/>	<input type="checkbox"/>	
Are there guardrails around high porches or decks?	<input type="checkbox"/>	<input type="checkbox"/>	
Are your windows and doors functional and secure	<input type="checkbox"/>	<input type="checkbox"/>	
Does your house have gutters and downspouts?	<input type="checkbox"/>	<input type="checkbox"/>	
Is your house free of active leaks and moisture?	<input type="checkbox"/>		Leaks at: Roof__ Basement__ Pipes__ Faucet(s) __
Is your clothes dryer vented to the outside?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you have exhaust fans installed in your?			
a) kitchen above your stove?	<input type="checkbox"/>	<input type="checkbox"/>	
b) bathrooms?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the temperature in your home usually comfortable?	<input type="checkbox"/>	<input type="checkbox"/>	
Is your home free of wide cracks or gaps on the outside?	<input type="checkbox"/>	<input type="checkbox"/>	
Is your home free of pests and/or rodents?	<input type="checkbox"/>	<input type="checkbox"/>	
If you have carpeting is it clean and in good condition?	<input type="checkbox"/>	<input type="checkbox"/>	(If you do not have carpeting, choose "Yes")
Are your house numbers visible from the street?	<input type="checkbox"/>	<input type="checkbox"/>	
Is interior paint and are walls in good condition?	<input type="checkbox"/>	<input type="checkbox"/>	How old: 0-5 yrs. 5-10 yrs. 10-20 yrs. 20+ yrs.
Do you heat your home with a furnace?	<input type="checkbox"/>	<input type="checkbox"/>	Do you use: Space heater__ Wall heater__ Oven__
If you have a security gate, do you need a key to exit?	<input type="checkbox"/>	<input type="checkbox"/>	
Are you interested in Solar to lower your heat costs?	<input type="checkbox"/>	<input type="checkbox"/>	
Would you benefit by removing unwanted items from your home, garage or yard?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, please describe:

SECTION 6: ADDITIONAL AREAS OF CONCERN

Please let us know about other areas of concern within your home (check all that apply).

- Electrical Plumbing Interior Painting Yardwork
- Furnace Water Heater Kitchen Carpentry

Any other information you think we should know while we consider your application?

List **ALL** persons residing in home including all children and tenants

Name	Relationship (to applicant)	Monthly Income \$

REBUILDING TOGETHER PROGRAM INFORMATION & ELIGIBILITY DOCUMENTATION

By signing, I certify that the following statements in this application are true to the best of my knowledge. I understand the eligibility requirements and follow up documentation required to receive services. I understand that neither RTSF, nor any of its volunteers, will be held liable for work not completed to the recipient's and/or homeowner's satisfaction. I hereby waive any right or cause of action arising as a result of my participation in RTSF programs from which any liability may or could accrue against RTSF or its officers, directors, employees, assigns, and/or successors in interest, collectively or individually.

Signature of Applicant or Applicant's Sponsor

Date

Once Rebuilding Together San Francisco Receives an Application...

We will follow up with you when we receive this application. If you do not receive a call saying your application is complete or a letter within two weeks, please call us at 415-905-1611